



Quarterly Barrister's Keepe Homeowner's Association (BKHOA) Meeting Minutes

March 11, 2014 7:00pm

Woodson High School (Room C-159) 9525 Main Street Fairfax, VA 22031

- I. **Meeting Call to Order** – The meeting was called to order at 7:00 PM by the HOA President, Tom Burrell. Board Members present were Tom Burrell, David Herrington, Vice President, Brian Knapp, Treasurer, Grant Barmby, Secretary and Nancy Webster, Member at Large. Five other BK households were represented.

- II. **Approval of minutes from November 19, 2013 Meeting** – Brian Knapp brought the motion to approve, David Herrington seconded the motion, all members voted to approve the minutes.

- III. **Old Business** – Tom Burrell stated that there was no old business.

- IV. **New Business** -
 - a) **Social Committee Chair** – Nancy Webster stated we need a new Social Committee Chair. All Board Members and homeowners are thankful to Barbara Petersen for her many years of service. The Holiday Toys for Tots collection was very successful. Homeowner Bonnie Burrell may decide to become Social Committee Chair.

 - b) **Reserve Account Status** – Brian Knapp stated that he had merged two of our bank accounts into one. We did not need the extra one. The most significant thing coming up is the renewal of another Certificate of Deposit.

 - c) **Reserve Study Walk-Through by Board** – Tom Burrell stated that the Board Member reserve study walk through is scheduled for April 2, 2014 at 8:00am.

 - d) **New Proposed Legislation on Rules Enforcement** – Tom Burrell stated that he had reviewed the new Virginia state property owner's act and its new process and procedures. The BKHOA covenants match the law. "We're in good shape." Tom checked with a lawyer and we are indeed able to enforce our HOA rules and assess a monetary fine to homeowners who break them.

V. Reports of Committees –

- a) **Covenants Committee** – Tom Burrell filled in for Chair Person Annie Patenaude. Homeowners are reminded that although it was a difficult winter, they still need to work on any issues listed in the Covenants Committee walk around.
- b) **Communications Committee** – Tom Burrell filled in for Chair Person Frank McGann. Board Members need to encourage their respective committees to provide items for the BKHOA newsletter.
- c) **Finance Committee** – Brian Knapp stated that even though we had a difficult winter we are still under the \$3,000 budget for snow removal.
- d) **Grounds Committee** – Chair Person Lynda Sebastyn stated that she had spoken with Community Landscape Services (CLS) about trimming and spring cleanup. “We should look good this spring.” CLS should start maintenance at the north end of the community so that it has equal attention. The islands at the gate entrance were damaged. David Herrington stated that half of the cost will be paid by Fairfax City. Brian Knapp stated that CLS’s mulch application is less than acceptable.
- e) **Social Committee** – Tom Burrell reiterated that we need a Chair Person.

VI. **Open Forum** – Homeowner Ron Beckwith asked if the Board should study the feasibility of relocating or resizing the islands. Tom Burrell and David Herrington both stated that the islands are better being where they are because they discourage vehicles from turning around in our entrance. Tom also stated that he had reviewed with the Fairfax City Police Chief the policy of stopping speeders at our entrance. He asked for motorcycle police only to reduce the number of vehicles.

VII. **Adjournment of Meeting** - Brian Knapp brought the motion to adjourn; David Herrington seconded the motion, all members voted yes. The meeting was adjourned at 7:30pm.