



### **Quarterly HOA Meeting Agenda**

**March 13, 2017 7:00pm**

**WT Woodson High School, 9525 Main Street, Fairfax, VA 22031  
Room E204**

- I. Meeting Call to Order: The meeting was called to order at 7:00pm by President. Present were members David Herrington, Vice President, Aaron Fox, Treasurer, Nancy Webster, At-Large member, and Jim Meyer, Secretary.
- II. Citizen Time: Nothing to Report
- III. Approval of meeting minutes from November 2017: Motion made by VP David Herrington, seconded by Member Nancy Webster and approved.
- IV. Old/New Business

#### **Goals for 2018**

##### *a) Maintenance/Service Goals*

- 1) President Tom Burrell discussed ongoing effort to address drainage issue along ANCC fence line to include a proposed bid and awarding of a TBD contract for storm water repair.
- 2) President Tom Burrell also discussed the forthcoming renewal of grounds maintenance contract which currently expires the end of this year.
- 3) VP David Herrington noted ongoing research/Bid for asphalt and curb & gutter repairs
- 4) Treasurer Aaron Fox discussed the need to re-new or seek and award a new Management Contract.

##### *b) Establish Book of Policies*

- 1) A motion was made by Aaron Fox and seconded by Dave Herrington to approve Community Reference Document.
- 2) A motion was made by Aaron Fox and seconded by Dave Herrington to approve Design Standards.
- 3) A motion was made by Dave Herrington and seconded by Nancy Webster to approve of Tree Policy.
- 4) Coordinate New Assessment Policy (for approval in June 2018)
- 5) Coordinate New Due Process Policy (for approval in June 2018)



VI. Reports of Committees

- a) Communications Committee had NTR.
- b) Covenants Committee had NTR.
- c) Finance Committee a motion from the floor to approve the Gold Cling engagement letter for the 2017 and 2018 Audits was seconded and approved.
- d) Grounds Committee Chair Mikal Meyer reports that dates and costing is forthcoming on availability to use CLS assets to power wash the drive ways and home if desired. Further information for recommended gutter cleaning contractual service are being provided.

X. Adjourn Meeting: There being no further business, Aaron Fox moved to adjourn with the motion be seconded by Jim Meyer, the meeting was adjourned at approximately 8:25 pm.

Respectfully submitted,  
Jim Meyer  
HOA Board Secretary