



Quarterly Barrister's Keepe Homeowner's Association (BKHOA) Meeting Minutes

June 3, 2014 -- 7:00pm

Woodson High School (Room C-115) 9525 Main Street Fairfax, VA 22031

Special guest: Delegate David Bulova. David provided an update and answered questions before the meeting was called to order.

- I. Meeting Call to Order** – The meeting was called to order at 7:40 PM by the HOA President, Tom Burrell. Board Members present were Tom Burrell, David Herrington, Vice President, Grant Barmby, Secretary and Nancy Webster, Member at Large. Brian Knapp, Treasurer was not able to attend. Five other BK households were represented.
- II. Approval of minutes from March 11, 2014 Meeting** – David Herrington brought the motion to approve, Grant Barmby seconded the motion, all members voted to approve the minutes.
- III. Old Business**
 - a) Social Committee Chair – Barbara Petersen and Arte Andreson will co-chair
 - b) Items from Reserve Study Walk-Through by Board
 - (1) Sealing of front entrance (stamped concrete) – Will proceed with power washing, then sealing pavers; currently getting bids for work
 - (2) Painting of railings, fences, benches – David Herrington is getting bids for painting of railings, but not fences. Benches are still being considered. David motioned that railing work should not exceed \$2000 (previous was \$4500). Grant Barmby seconded; all members voted to approve.

IV. **New Business -**

- a) Renewal of Certificate of Deposit (CD) – Tabled for now; action needed by early July, waiting for Finance Committee recommendation
- b) Power washing sidewalks and front entrance – Grounds Committee is recommending and has received bids (\$40/driveway plus \$10 for your sidewalk). David Herrington stated that the Grounds Committee plans to get the work done by the end of July. David motioned to approve and Grant Barmby seconded; the Board voted to approve the motion.
- c) Gate Opening Policy – Tom Burrell suggested adopting an official policy: For large events only, homeowners must contact a Board member 2 weeks in advance. The gates will then be opened for only 1 hour.

V. **Reports of Committees –**

- a) **Covenants Committee** – Annie Patenaude reported that after a long, bad winter, people are starting to take care of things related to the walk around items. Covenants Committee will give it a few more weeks before revisiting. It was noted that there is still a company that will replace doors with the same ones we currently have. Annie then noted that it is not an architectural change to replace garage doors. Tom Burrell disagreed and felt we ‘should not open ourselves up to that,’ but we should take the statement that the original garage doors ‘no longer exist’ out of our guidelines.
- b) **Communications Committee** – We have a new neighbor in the corner house, but nothing else to report.
- c) **Finance Committee** – Nothing to report (‘pass’)
- d) **Grounds Committee** – David reminded homeowners to e-mail Chairperson Lynda Sebastyn if they have any requests for or concerns with CLS, and also regarding power washing for their homes.
- e) **Social Committee** – Barbara noted that 21 people representing 13 homes helped to christen the new fountain at the Memorial Day gathering and reminded everyone about the ice cream social at the upcoming September Annual meeting.

VI. **Open Forum** – Frank McGann noted that the gates had recently been repaired and it was discovered that they were misaligned. They are still under warranty and they will be taken away for approximately 4 days to be repaired. It was suggested that community news, such as accomplishments of residents’ children (example: Brian and Mary Knapp’s son, David, became a Life Scout), be included in the newsletter where appropriate.

VII. **Adjournment of Meeting** – Nancy Webster motioned to adjourn the meeting; David Herrington seconded and all Board members voted yes. The meeting was adjourned at 8:30pm.