

BARRISTER'S KEEPE (BK) HOMEOWNER'S ASSOCIATION (HOA), INC.

Minutes HOA Board Meeting

June 4, 2013

Woodson High School 9525 Main Street Fairfax, VA 22031

I. Opening of the meeting

The meeting was called to order at 7:05PM by the HOA President, Tom Burrell. Members present were Tom Burrell, David Herrington, Bob Petersen, Frank McGann and Grant Barmby.

II. Approval of the minutes from the March 5, 2013 Board Meeting

David Herrington made a motion to approve the minutes of the September 11, 2012 Board Meeting. Bob Petersen seconded the motion and the motion was unanimously approved.

III. Old Business

- a) Tom Burrell thanked Annie Patenaude for her excellent work in the conversion to the new black aluminum light fixtures.
- b) Tom Burrell reported that the project to replace the dying Austrian Pine trees with Nellie Steven's Holly trees has been completed and he thanked David Herrington for a job well-done.
- d) Tom Burrell reported that the new Community Reference Document draft will be made available to the residents of Barrister's Keepe to review for 30 days. Constructive comments will be welcomed. A final version will be prepared for Board approval at the September Board meeting.
- e) Tom Burrell announced that he is continuing to refine new guidelines for due process for resolving disputes in our community.

IV. New Business

- a) Tom Burrell announced that the church property next door to Barrister's Keepe has been sold to the DC Metro Church.
- b) Tom Burrell announced that Barrister's Keepe was invited to participate in the National Night out Against Crime Program via voicemail. We will not participate in this activity.
- c) As recommended by the Reserve Study, Tom Burrell announced that the Board will be seeking vendors to complete asphalt repair and paint restriping on the community roadway.
- d) Tom Burrell announced that there will be vacancies on the Board in September and encouraged interested persons to step get involved.

V. Reports of Committees

a) Finance Committee

Bob Petersen reported that the community's finances are in very good shape. He stated that the funds that were not used for snow removal would be transferred to the Reserve Account. He will be confirming this with Woody Long.

b) Covenants Committee

Annie Patenaude reported that there has been no community walk-around for two years. There are compliance issues in the community. She stated that all Application for Architectural Change forms previously submitted are in a file that will be the master spreadsheet. This file will be used by the Covenants Committee to establish what external property changes have not been approved, as required. The goal is to document activities and establish a process.

c) Communications Committee

Frank McGann stated there was nothing to report but asked that the Committee be informed of telephone and email changes.

d) Grounds Committee

David Herrington reported that the blighted Austrian Pine trees on the Pickett Road side of the community have been replaced with Nellie Steven's Holly trees. During the tree replacement project, they discovered two covered-over drains.

e) Social Committee

Barbara Petersen reminded everyone of the planned Summer Social, scheduled for June 9th at 4:00 at the fountain.

VI. Other Comments

a) Brian Knapp announced that the City of Fairfax has funded a project to solicit citizen involvement in the directions of the city's parks. A survey will be mailed to citizens, seeking their input on issues concerning the parks. There is also a website www.ourparksourfuture.com which is available, as well, to provide additional information and an on-line means of participating in the survey.

b) Judy Nolan stated that there are drainage problems persisting in the back of her home during rainstorms.

With no other business, David Herrington moved to adjourn the meeting at 7:55PM. This was seconded by Bob Petersen and unanimously approved.

Minutes prepared by: Frank McGann – Recorder of the Minutes, BK HOA