



**Quarterly HOA Meeting Agenda June 12, 2018 7:00pm
WT Woodson High School, 9525 Main Street, Fairfax, VA 22031
Room E204**

I. Meeting Call to Order: The meeting was called to order at 7:10pm by President Tom Burrell. Present were members President Tom Burrell, Vice President David Herrington, Treasurer Aaron Fox and Secretary Jim Meyer.

II. Citizen Time: Nothing to Report

III. Old/New Business:

Approved contract work: After the March 2018 board meeting it was necessary to commit to two improvement contracts. One better to control the ongoing drainage issue along the golf course fence line and one to repair/re- mortar the BKC entrance way. A motion to approve these contracts was made by David Herrington and seconded by Jim Meyer. Motion was approved unanimously.

a) Late fee policy: Actions to address the late payment of the required quarterly home owner's assessment were disseminated to each resident with this meeting's agenda. The policy now is a charge of \$50 when the payment is not received within the 10 days due and then \$25 each month until the following quarter at which time the process begins again. A motion to approve was made by Aaron Fox and seconded by Tom Burrell. Motion was approved unanimously.

b) Gate opening "policy": After discussion, it was proposed to limit the entrance gate's opening to more restrictive specific occasions. If requested, the gate will opened for an hour to afford entry to guests for a particular social event. The gate will also be opened for any posted open house. A motion to approve this policy was made by David Herrington and seconded by Tom Burrell. Motion was approved unanimously.

VI. Reports of Committees

a) Communications Committee had NTR.

b) Covenants Committee had NTR.

c) Finance Committee reports search for new management company continues as agreement with AAA ends 12/31/2018. Have instructed finance committee to explore alternative investment options.



d) Grounds Committee: It was mentioned by some of residents that the recent CLS power washing of the common areas along north drive was less than satisfactory. The ground committee will attempt to define the shortcomings and work with CLS to determine the best fix solution.

e) Social Committee: Efforts are ongoing to recruit a social committee.

V. Adjourn Meeting: There being no further business, Aaron Fox moved to adjourn with the motion be seconded by Jim Meyer, the meeting was adjourned at approximately 8:25 pm.

Respectfully submitted,

Jim Meyer

HOA Board Secretary