



Barrister's Keep Homeowners' Association Meeting Minutes

June 14, 2016

Providence Recreation Center

www.barristerskeephoa.org

I. The meeting was called to order at 7:00pm by David Herrington, Board Member at Large. Members present were: Aaron Fox, treasurer and Nancy Webster, Secretary. Tom Burrell, President was absent. Michael Sebastyn has resigned due to his impending move. Jim Meyer has been appointed to the Board to finish Mike's term.

II. Approval of March 2016 Minutes: A motion was made and seconded to approve the minutes of the March 2016 meeting. The motion was approved unanimously.

III. Old Business: None to report

IV. New Business:

a. Collections Policy change

Aaron Fox reported on the change to our collections policy regarding quarterly HOA dues. A new policy has been written by our attorney at Chadwick, Washington, Moriarity, Elmore and Bunn, and if approved it will raise the 1st delinquency payment to \$50. A second delinquency notice if filed, will be an additional \$25. If payment is not made subsequently, it will be turned over AAA for collection.

A motion to approve this new policy was made, seconded, and approved by the membership

b. Security proposal by Jim Fulbrook

A discussion was held about the recent vehicle "break ins". There have been two in recent months although vehicles in question were apparently unlocked. In both cases, nothing of any significance was taken. Jim Fulbrook had written an email to the community with some proposals to monitor the entrance to Barristers Keep with video cameras and signs. President Tom Burrell has asked Jim to report back on costs, installation fees and monitoring. After a discussion, members did not feel a significant increase in security is warranted at this time. Residents are encouraged to be diligent in locking vehicles left outside.

V. Committee Reports:

(1) Covenants:

Chairman Annie Patenaude reported that the annual walk-around will be conducted at the end of June. This was delayed due to the inclement weather.

She reported that poison ivy has been found along the fence line on the north side of the neighborhood. CLS will be asked to check into this. In addition, a tree which straddles a property line and common space is in need of serious pruning. Again CLS will be looking into this.

A discussion was held regarding reconsidering the option of painting decks with a white stain and/ or the use of Trex. This will be taken up at a future meeting.

(2) Communications:

Frank Me Gann was thanked for his excellent reporting of the newsletter and being the "gate keeper." No other news

(3) Finance

Treasurer Aaron Fox reported that there was a recent CD rollover. There will be an annual audit of our finances during the next quarter.

(4) Grounds

Lynda Sebastyn is stepping down as chair, due to their impending move. Mikel Meyer has agreed to serve the committee. Someone mentioned that Artie Andresen has also expressed an interest in serving.

The common area on the west side has recently undergone removal of overgrown Leland Cypress trees, done by CLS. Work is expected to be completed within the next few weeks.

A discussion was held about our definitive tree policy. The issue of proffered trees, as always must go through the City of Fairfax for approval. Other trees may be trimmed and/or removed at the owner's discretion.

(5) Social Committee:

A great party was held at the Fountain this past Sunday. Guests were able to enjoy the new benches which were recently installed. The next event will be the annual Oktoberfest held in the fall.

VI. Citizens' Time: No one spoke at Citizens' Time

VII. Adjournment: There being no further business, the meeting was adjourned at approximately 7:32pm. The next meeting will be held on September 13, 2016 at a location to be determined. This will be our Annual Meeting with election of new Board members.

Respectfully submitted,
Nancy Webster
HOA Board Secretary