



**Barrister's Keepe Homeowners' Association Meeting Minutes
September 12, 2017 7:00pm
WT Woodson High School, 9525 Main Street, Fairfax, VA 22031**

- I. Following the traditional Ice Cream Social, the annual meeting was called to order at 7:30pm by President Tom Burrell. Board members present were David Herrington, Vice President, Aaron Fox, Treasurer and Jim Meyer Secretary.

A roll call of all members was waived since Chris McGann took attendance and stated a quorum was present for the meeting. Fourteen members were present and an additional two members had sent in proxies. Given a quorum, the meeting was certified.

- II. Tom Burrell stated that proof of notice of the meeting had been appropriately sent out via letter dated August 8, 2017. The letter was sent to all members via electronic mail.

- III. The reading of the previous annual meeting minutes was waived. A motion for approval of meeting minutes from September 13, 2016 was made by Bonnie Burrell, seconded by David Herington and approved by a majority.

- IV. Tom Burrell reported that only one nomination form had been received to fill the one vacancy on the Board. A call for nominations from the floor was made and no further nominations were made.

- V. There were no reports from the members of the Board.

- VI. Reports of Committees:

- a. Covenants Committee: Annie Patenaude reported this year's recent covenant's compliance walk around inspections. She noted non-compliance with at least three residence which have not corrected last year's note.
- b. Communications Committee: Christine McGann reported on Frank McGann's continuing efforts to resolve ongoing front gate maintenance efforts to include trying to find a more responsive contractor for same.
- c. Finance Committee: Aaron Fox noted that BKC tax returns are available for inspection & that again the HOA has not paid any taxes as there was no reportable income. He further informed that our budget expenditures are less than forecast and that BKC is doing very well from the financial aspect. Aaron reported that delinquent HOA dues collection as of now are not a problem. He also noted the ongoing efforts to find a more productive investment for our reserve fund monies that now resides in a secure certificate of deposit paying virtually no interest.



- d. Grounds Committee: Mikal Meyer addressed ongoing issues with CLS and took questions from the quorum on tree maintenance, stump removal and better defining specific responsibilities for trimming greenage on both common and private areas. Jim Fulbrook committed to locating quality contractors for residence tree maintenance.

Additional discussion continued with residents concerned of the noted erosion of the Army-Navy golf course fence line due to the greater rain water run off along said fence. Tom Burrell briefed the meeting on his recent meeting w Mr. Ito of the Fairfax City Waste Water Management Office. Mr. Ito told Tom that the water drainage from the adjacent church parking lot is not the likely cause of the increased flow & that the water is flowing in the correct path as designed. Jim Fulbrook added his efforts in periodically removing debris from the path of storm water but noted a more permanent solution is becoming necessary. Plans were agreed to meeting with the adjacent church personnel and discuss efforts to maintain free flow of their drains insuring clear flow of their run-off water. It was decided that the Board will investigate mitigation and expenses attendant with these efforts and report in the near term.

- e. Social Committee: Note was made of and appreciation expressed to Artie Anderson who organized the pre-meeting ice cream social. Artie announced that this year's Oktoberfest will be 15 October at the fountain with weather permitting. She further announced that this year's seasonal party will be celebrated on 10 December at 4:00PM at the McMenomy home.

VII. Appointment of inspectors for the election was dispensed with since there was only one nominee for one position.

VIII. The Board had no new business other than what was discussed as part of the Committee Reports

IX. Tom Burrell made the motion to appoint Jim Meyer to a term of two years. David Herrington seconded the motion and it was approved unanimously.

X. Adjournment: There being no further business, Aaron Fox moved to adjourn with the motion be seconded by Jim Meyer, the meeting was adjourned at approximately 8:15 pm.

Respectfully submitted,
Jim Meyer
HOA Board Secretary