



Quarterly HOA Meeting Agenda

November 14, 2017 7:00pm

**WT Woodson High School, 9525 Main Street, Fairfax, VA 22031
Room E204**

- I. Meeting Call to Order: The meeting was called to order at 7:00pm by Vice President David Herrington. Present were members Aaron Fox, Treasurer and Jim Meyer Secretary.
- II. Citizen Time: Bob Petersen expressed concerns about ongoing community gate issues. Dave Herrington gave a brief update on efforts past and ongoing to insure better reliability of the gate system. Dave stated that an active search is underway to replace the maintenance company with a new one at the expiration of the current contract.
- III. Approval of meeting minutes (None – September 2017 was Annual Meeting and approval deferred until September 2018 meeting)
- IV. Old/New Business
 - a) A motion was made by Dave Herrington to approve the minutes of June 2017 Meeting Minutes. Motion was seconded by Jim Meyer and without objection, the motion for approval passed.
 - b) A motion was made by Dave Herrington to approve the 2018 Budget. Motion was seconded by Aaron Fox and without objection, the motion for approval passed.
 - c) Motions required in conjunction with approval of the 2018 Budget:
 - (1) A motion was made by Dave Herrington to approve a maximum annual assessment of 10% over and above the regular HOA assessment (consistent with BK HOA governing documentation). The motion was seconded by Jim Meyer and without objection was passed.
 - (2) A motion was made by Dave Herrington to defer the 10% Annual Maximum Authorized Assessment and allow its enactment to be subject to Board discretion. The motion was seconded by Jim Meyer and without objection was passed.
 - (3) Motion – A motion was made by Aaron Fox to approve BKHOA's tax filing method will be the "exempt method" The motion was seconded by Dave Herrington and without objection was passed.



(4) Motion - A motion was made by Aaron Fox to identify excess revenue funds for FY17 from the 2017 Operating Budget as retained earnings, which are eligible for transfer into the BKHOA managed Reserve Accounts. The motion was seconded by Jim Meyer and without objection was passed.

(5) Motion - A motion was made by Aaron Fox to approve the FY2018 BK HOA Budget. The motion was seconded by Dave Herrington and without objection was passed.

VI. Reports of Committees

- a) Covenants Committee: NTR
- b) Communications Committee: NTR
- c) Finance Committee: Aaron Fox reported decision by the Board to identify another HOA management company as the current arrangement with AAA Management if
- d) Grounds Committee: Mikal Meyer that there will be an additional two leaf pick-ups before the new year. One the week of Thanksgiving and the final one in late December. Plans are being finalized for the spring tree trimming by JLM to include notification of residents before scheduled.
- e) Social Committee: Barbara Petersen reminded everyone that the BKC seasonal is scheduled for 10 Dec at Chris & Patty McMenemy's home. All are asked to bring an hors d'oeuvre or dessert item and a wrapped toy for giving to the annual Toys for Tots effort.

V. Adjournment: There being no further business, Aaron Fox moved to adjourn with the motion be seconded by Jim Meyer, the meeting was adjourned at approximately 7:25 pm. The next meeting will be held on and location to be determined.

Respectfully submitted,

Jim Meyer

HOA Board Secretary